



## Export and Import Scripts in ConnectWise Automate

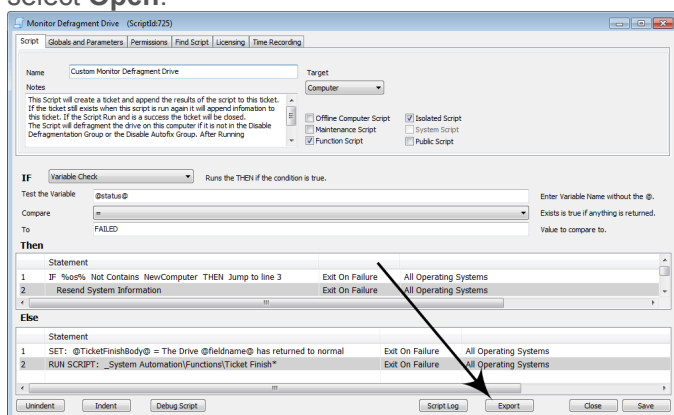
### Overview

This document walks you through the process of exporting and importing ConnectWise Automate® scripts. If you create any custom scripts, it is recommended that you create a backup of your scripts.

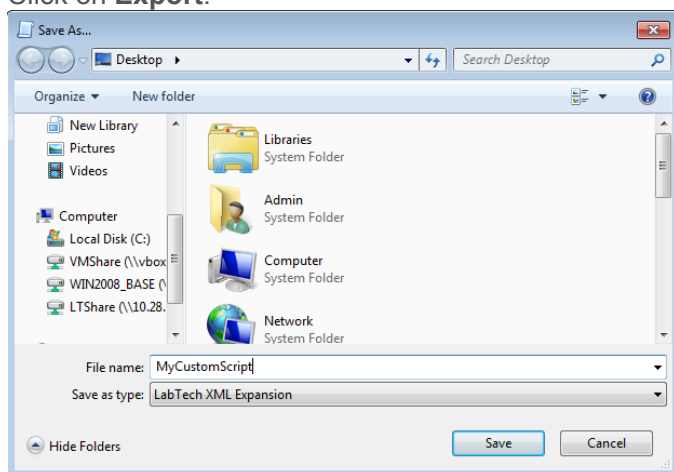
### Export Scripts

#### Export One Script

1. From the **Control Center**, select **Automation > Scripts > View Scripts**.
2. Expand the script folder where the script is located. Double-click on the script or right-click on the script and select **Open**.



3. Click on **Export**.



4. The **File Name** defaults to the current script name. Select the location of where you want to save the script and enter a different **File Name**, if desired. This is the name that shows on the navigation tree after you import. Click **Save**.
5. A prompt appears informing you that the export was successful. Click **OK** to clear this message and then

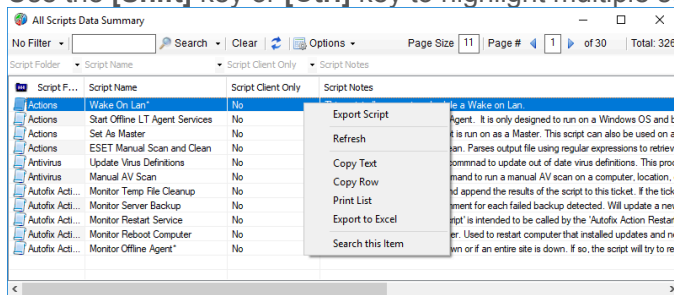
close the script window.

## Export Multiple Scripts

Multiple scripts can be exported at one time, instead of manually having to export each one.

To export multiple scripts:

1. From the **Control Center**, select **Automation > Dataviews > Scripts** and then double-click on **All Scripts**.
2. Use the **[Shift]** key or **[Ctrl]** key to highlight multiple scripts. Right-click and select **Export Script**.

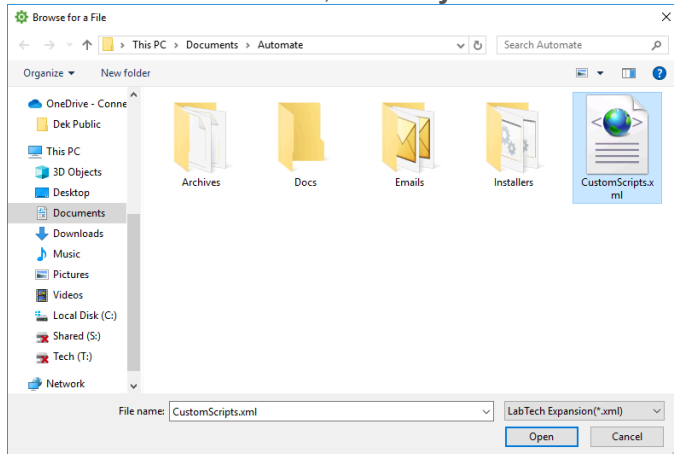


3. Navigate to the desired location to save the scripts. Enter the **File name** and click **Save**. All scripts are compiled into one file to be imported at a later time.

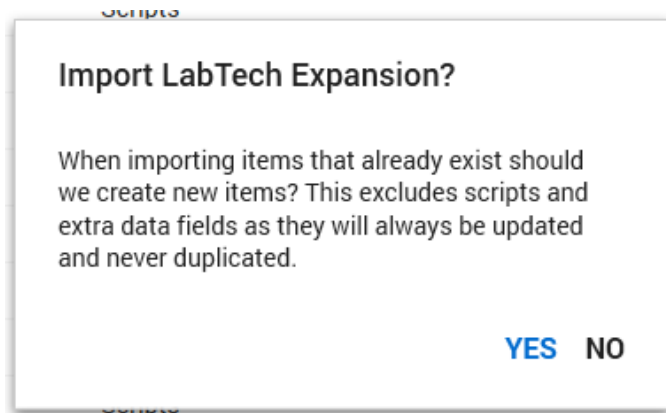
## Import Scripts

To import a previously exported script:

1. From the **Control Center**, select **System > General > Import > XML Expansion**.



2. Navigate to the exported script (.xml file) and click **Open**. You may see the following prompt:



3. If the script already exists in the system and you click **Yes**, the existing script is updated and not duplicated. Clicking **No** cancels the import process. The script is placed at the bottom of the list of scripts in the folder that it originated from when it was exported.